

# **Privacy Statement**

GEOS OnSite Solutions BV, established at Dijnselburgerlaan 1 - 17, 3705 LP ZEIST, the Netherlands, is the controller for processing personal data as set out in this Privacy Statement.

## **Contact details:**

<http://www.geosonsite.nl>

GEOS OnSite Solutions BV

Dijnselburgerlaan 1 - 17

3705 LP ZEIST, The Netherlands

Telephone +31306957301

Robbert Dirk Jan Aalders is the data protection officer of GEOS OnSite Solutions BV, who can be reached via [rob@geosonsite.nl](mailto:rob@geosonsite.nl)

## **Personal data that we process:**

GEOS OnSite Solutions BV processes your personal data because you use our services and/or because you provide these to us yourself.

Below you will find an overview of the personal data we process:

- First and last name
- Address
- Telephone number
- E-mail address
- IP address
- Bank account number

## **Special and/or sensitive personal data that we process:**

Our website and/or service does not intend to collect data about website visitors who are under 16 years, unless they have permission from their parents or guardians. However, we cannot monitor whether a visitor is over the age of 16. Therefore, we advise parents to be involved in their children's online activities in order to prevent data collection from children without parental consent. If you believe that we have collected personal information from a minor without that consent, please contact us at [rob@geosonsite.nl](mailto:rob@geosonsite.nl) and we will delete that information.

## **For what purpose and on what legal basis do we process personal data:**

GEOS OnSite Solutions BV processes your personal data for the following purposes:

- To handle your payment
- To call or e-mail you if this is necessary in order to be able to perform our services.
- To inform you about changes to our services and products.
- To deliver goods and services to you
- GEOS OnSite Solutions BV also processes personal data if we are legally obliged to do so, such as data we need for our tax return.

**Automated decision-making:**

GEOS OnSite Solutions BV does not make decisions on the basis of automated processing about matters that may have (significant) consequences for people. These are decisions taken by computer programs or systems, without human intervention (e.g. an employee of GEOS OnSite Solutions BV).

**How long we store personal information:**

GEOS OnSite Solutions BV does not store your personal data for longer than is strictly necessary to achieve the purposes for which your data is collected. We apply the following retention periods of personal data: up to 7 years after the last correspondence.

**Sharing of personal data with third parties:**

GEOS OnSite Solutions BV only provides data to third parties if this is necessary for the execution of our agreement with you or in order to comply with a legal obligation.

**Cookies, or similar techniques, that we use:**

GEOS OnSite Solutions BV does not use cookies or similar techniques.

**Access, rectification or deletion of personal data:**

You have the right to access, rectify or delete your personal data.

In addition, you have the right to withdraw your consent for the data processing or to make objections against the processing of your personal data by GEOS OnSite Solutions BV. Next to that, you have the right to data portability. This means that you can submit a request to send the personal data we have of you in a computer file to you or to another organisation appointed by you.

You can send a request for access, rectification, deletion, data transfer of your personal data or for the withdrawal of your consent or objection to the processing of your personal data to [rob@geosonsite.nl](mailto:rob@geosonsite.nl).

In order to be sure that the request for access has been made by you, we ask you to send us a copy of your identity document along with the request. In this copy, black out your passport photo, MRZ (machine readable zone, the series of numbers at the bottom of the passport), passport number and citizen service number (BSN) in order to protect your privacy.

We will respond to your request as soon as possible, but in any case, within four weeks.

GEOS OnSite Solutions BV would also like to point out that you have the opportunity to submit a complaint to the national supervisory authority, the Autoriteit Persoonsgegevens. You can do this via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

**How we secure personal data:**

GEOS OnSite Solutions BV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you are under the impression that your data is not secured properly or there are indications of misuse, please contact our customer service or visit [rob@geosonsite.nl](mailto:rob@geosonsite.nl).